

GB Minutes 9/13/2018:

- Row call
- Chair confirmation
 - Passed. Greg will serve as chair for the next two meetings
- Elections for President, Public Affairs, and GAPSA rep announced
- Onboarding
 - Government structure
 - What SASgov does
 - Funding
 - Travel grants
 - Discretionary funds
 - Department merit funding
 - Guaranteed to every department who don't miss more than two meetings per semester
 - Based on past semester's attendance, but after a semester all departments can claim the same amount
 - Policy
 - Central information
 - Get information to and from departments
 - Talk with admin
 - Talk with other student government orgs
 - Knowledge funding
 - Started travel funds
 - Advocacy
 - Social
 - Communications
 - Crucial that we are communicating to one another, to our departments
- Expectations of GB representatives
 - Be responsive:
 - Answer emails from the VP of Communications (Ida)
 - Communicate with your departments
 - Everyone must serve on a committee
 - Finance
 - Discretionary funding
 - Travel grants
 - Social
 - Planning events on campus (Halloween party, movie night etc.)
 - Planning free SAS happy hours
 - Coordinate with other schools for shared events and GAP funding

- Policy
 - Policy and advocacy (federal, state, local, and university)
 - Organize when existing policies don't serve our interests
 - Resource pooling and accessibility
 - How can we keep grad students informed?
 - Public Affairs
 - Grad Ben Talks
 - Evaluate applications and chose participants
 - Work with Office of Student Advancement
 - Live-tweet
 - Policy related and Social events
 - Social media coverage
 - Facebook, Instagram, tweet etc.
 - Website
 - Update/ troubleshoot
 - <http://www.sasgov.sas.upenn.edu/>
 - Communications (Deputy)
 - Help take minutes!
 - Accuracy is important
 - These minutes are posted on the Website to ensure transparency
- Summer updates
 - AMP'ed sheets (Advising and Mentoring PhD Students)
 - Graduate chairs should have shared this with students
 - VP of Communications asked GB members to raise their hand if they had never seen the sheet.
 - Almost all GB members raised their hands
 - Email Ida (VP of Communications) if you did not receive it
 - GB members can also distribute them to the departments
 - Put on Website!
 - GradFest (GAPSA beginning of the year event)
 - Was very successful
 - GAPSA-Provost fellowship expanded and re-imagined
 - A lot more money in the fund.
 - Working on Career diversity workshop
 - Potential CLT-partnership for teaching problematic scholars
- Budget
 - Approx. \$46,500 lower than last year
 - Will vote on budget next year
 - Hong will send out an updated budget with the corrected version
- Contact information

- Website!
 - VP of Communications @ sasgovcomm@gmail.com
- Election announcement
 - President, VP of Public Affairs, GAPSA rep
 - VP of Communications leads election
 - Procedures (will also be sent out over email)
 - Explain
 - President
 - Sets agenda
 - Primary contact to GB
 - VP of Public of Affairs
 - Social Media
 - Promote events
 - Maintain website
 - Grad BenTalks
 - GAPSA representative
 - Serve as one of the six representatives to GAPSA and Research Council
 - What we do but at university